

**REPORT TO: CHILDREN AND YOUNG PEOPLE'S SERVICES COMMITTEE ON  
11 JUNE 2008**

**SUBJECT: EDUCATIONAL SERVICES PPP BUDGET MONITORING  
REPORT**

**BY: DIRECTOR OF EDUCATIONAL SERVICES**

**1. REASON FOR REPORT**

1.1 The purpose of this report is to provide a summary statement for the PPP Budget as at 31 March 2008.

1.2 This report is submitted to Committee in terms of Section D(14) of the Council's Administrative Scheme relating to the consideration of Capital and Revenue budgets and long-term financial plans.

**2. RECOMMENDATION**

**2.1 It is recommended that Committee considers and notes the revenue budget position as at 31 March 2008 as detailed in the report and in Appendix 1.**

**3. BACKGROUND**

3.1 Para. 2.13 of the Financial Regulations requires Chief Officers to submit budget monitoring reports to the relevant Service Committee at quarterly intervals.

3.2 The budget of £408,000 per annum for the next three years until 31 March 2010, was approved at the meeting of The Moray Council on 13 September 2006 (para 24 refers). The meeting of the Moray Council on 4 July 2007, approved the creation of a post of Project Manager for the Schools ICT Provision and costs were to be met from the PPP revenue budget ( para 21 refers). This has reduced the budget for 2007/08 to £399,950. The monitoring statement attached as **APPENDIX 1** to this report reflects this revision.

3.3 The monitoring statement shown as APPENDIX 1 details the expenditure in the project to 31 March 2008. This currently shows 27% of the total budget for the year having been spent. The reason for the variance is due to the delay in progress of this project. A Project Manager has now been appointed and arrangements are now in place to commence the procurement of the Project.

**4 SUMMARY OF IMPLICATIONS**

**(a) Corporate Development Plan/Community Plan/Service Improvement Plan**

The effective management of the PPP Revenue Budget is in line with Sound Management of Resources a working principle of the Corporate Plan.

**(b) Policy and Legal**

None

**(c) Resources (Financial, Risks, Staffing and Property)**

These are detailed in the report and in Appendix 1.

**(d) Consultations**

Consultations have taken place with the Head of Financial Services and the Senior Management Team within Educational Services whose comments have been incorporated in this report

**5 CONCLUSION**

**5.1 The latest revenue monitoring statement to 31 August 2007 shows a total spend of £109,753 (27% of revenue budget).**

Author of Report: Andy Oliver, PPP Project Manager

Background Papers:

Ref: DMD/JR/Reports/Education and Social Services Committee/  
3 October 2007/Educational Services PPP Budget Monitoring  
Report

**Schools PPP Budget Monitoring for the period 1 April to 31 March 2008**

	2007/08		
	Annual Budget £	Actual to 31/03/08 £	Percentage
Staffing:			
Project Manager	49,058	24,574	50%
Adviser Technical	30,926	17,679	57%
Administrative	18,236	10,508	58%
Adviser Education Primary	18,547		
Adviser Education Secondary	18,547		
Financial	42,412		
Legal	25,000		
Consultants	143,974	43,405	30%
Office Costs			
Property Costs	4,500	6,929	154%
Supplies and Services	9,500	2,095	22%
Travel & Subsistence	2,750	11	-
Administrative Costs	7,000	4,552	65%
Communication with Stakeholders	2,000		
Other			
Final site investigations	12,000		
Planning issues	3,500		
SportScotland Bid	7,500		
Publicity/Functions/Opening	2,500		
Production of Info to Bidders	2,000		
	<b>£399,950</b>	<b>£109,753</b>	<b>27%</b>